



# **BUILDING BOARD OF APPEALS**

Quality Services for a Quality Community

## **MEMBERS**

Larry Cross  
Allen Drouare  
Paul Furtaw  
Alan Henry  
Jon Jorgensen  
Timothy Mrozowski  
Simon Reiner

**City Council Liaison**  
Diane Goddeeris

**Staff Liaison**  
Glen A. Dempsey  
(517) 319-6878

**City of East Lansing**  
**PLANNING/BUILDING**  
**& DEVELOPMENT**  
410 Abbot Road  
East Lansing, MI 48823

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## **AGENDA**

**November 12, 2015**

**Court/City Council Conference Room**  
**410 Abbot Road**

- 1) **Opening**
  - A) Roll Call
  - B) Approval of Agenda
  - C) Approval of Minutes – January 14, 2015
- 2) **Correspondence**

Memo from -- Thomas J Hanna – Letter of Resignation dated September 18, 2015
- 3) **Old Business**
- 4) **New Business**
  1. April Clobes, CEO (MSUFCU) – 3899 Coolidge Road – Building
- 5) **Staff Reports**
- 6) **Board Member Concerns**
- 7) **Announcements**
- 8) **Adjournment**

**PLEASE NOTE:** Meeting starts at 7:00 p.m. and will be held in **Court/City Council Conference Room**. If you will not be attending the meeting, please call Denise Kenny at (517) 319-6871 or Glen A. Dempsey at (517) 319-6878. Thank You!



# **HISTORIC DISTRICT COMMISSION**

Quality Services for a Quality Community

## **MEMBERS**

Chair  
Amanda Harrell-Soybun

Vice-Chair  
James Robertson

Chuck Roboski  
Aron Sousa  
Kareesa Wheeler  
Diane Wing  
VACANCY

City Council Liaison  
Ruth Beier

Staff Liaison  
Pablo Majano

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## **AGENDA**

**November 12, 2015 – 7:00 p.m.**  
54-B District Court, Courtroom #2  
101 Linden Street

- 1) **CALL TO ORDER**
  - A) Roll Call
  - B) Approval of Agenda
  - C) Approval of Minutes – October 8, 2015
- 2) **COMMUNICATIONS**
- 3) **COUNCIL LIAISON REPORTS**
- 4) **PUBLIC HEARINGS**
  - A) 312 N. Harrison/710 Oak Street – A request from MAC Capital to demolish a red tagged garage.
  - B) 729 Sunset Lane – A request from David S. Wiley & Christine E. Root to replace deteriorating external plaster on second floor of the home with fiber cement board and wood batten.
  - C) 942 Cresenwood – A request from Xinyi Fang to remove and replace all existing siding, trim and gutters. The applicant is also seeking to replace the existing windows
- 5) **OLD BUSINESS**
- 6) **NEW BUSINESS**
- 7) **COMMISSIONER REPORTS**
- 8) **STAFF REPORTS**
- 9) **ASSIGNMENTS**
- 10) **ADJOURNMENT**

Future Meeting: December 10, 2015 – Historic District Commission Meeting, 7:00 PM

## Historic District Commission - 2015

*Amanda Harrell-Seyburn – Chairperson  
James Robertson – Vice Chair  
Charles Roboski, Aron Sousa, Karessa Wheeler, Diane Wing  
and 1 VACANCY  
Pablo Majano, Secretary*

### Historic Preservation Code

The East Lansing Historic Preservation Code was adopted in 1989. The purpose of the ordinance, as noted under Section 20-2, is to:

*"Ensure the recognition, preservation and protection of historical and architectural sites, buildings, structures, objects, features, and open spaces;...encourage property owners and residents to participate in preservation activities; enhance, improve, and preserve neighborhoods; stabilize and improve property values...strengthen the local economy; foster civic beauty and pride; and promote the use of Historic Districts and Heritage Neighborhoods for the education, pleasure and welfare of the citizens of East Lansing..."*

In addition, the scope of the Ordinance notes under Section 20-4:

*"The provisions of this Code are intended to acknowledge the eclectic nature of early 20th century architecture and are expressly intended to permit changes to buildings within Historic Districts which help them retain their historic character as established by this Chapter."*

### Historic District Commission Review

The Historic District Commission meets the second Thursday of each month. The Historic District Commission's review of proposals that require a public hearing use the following process:

1. Staff report is given which describes location, property owner, description of building and building history, current zoning, applicant's request, and the relevant sections of the Historic Preservation Code.
2. Applicant's presentation - Applicant may speak on his/her own behalf and present additional information.
3. Questions by the Commission.
4. Public Hearing Opened (pertaining to this case).
5. Rebuttal/additional comments by applicant.
6. Public Hearing Closed, followed by Commission discussion and action.

The Historic District Commission will act on each request within 60 days of the filing date of the application unless an extension is agreed upon in writing by the applicant and the Commission.

### Guidelines for Public Comment

The Commission asks that if you have written comments, please submit a copy to the Secretary for inclusion in the record and give a summary of the comments in the public comment portion of the meeting.

**Thank you for your interest in East Lansing's Historic Districts**

**Laurie Hoffman - December 2, 2015 ZBA Meeting - Canceled**

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**From:** Rebecca Urdiales  
**To:** ZBA Cancellation  
**Date:** 11/5/2015 1:32 PM  
**Subject:** December 2, 2015 ZBA Meeting - Canceled

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Good afternoon,

Due to lack of business, the December 2, 2015 meeting of the East Lansing Zoning Board of Appeals has been canceled.

If you should have any questions or need additional information regarding the above, please do not hesitate to contact me.

Very truly yours,

Rebecca Urdiales  
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Planning, Building and Development  
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urdial@cityofeastlansing.com